

# Guidelines for National Chiayi University International Undergraduate Students Scholarship

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I. The National Chiayi University (hereinafter referred to as “the University”) has stipulated *the “Guidelines for National Chiayi University International Undergraduate Students Scholarship”* (hereinafter referred to as “the Guidelines”) in accordance with the “Regulations Regarding International Students Undertaking Studies in Taiwan” of the Ministry of Education, to promote internationalization, attract talented international undergraduate students to come to the university, and encourage their learning.

II. The university’s scholarship for international undergraduate students (hereinafter referred to as “the Scholarship”) will be funded through subsidies from the Ministry of Education, outside donations, and University’s tuition and fees income.

### **III. Recipients, Standards, and Amounts of the Scholarship:**

**(1) New international students who have applied for admission and enrolled to the university.**

**1. The tuition and fees of the first school year will be reduced to the same standard as that for local students (including those who have retained their enrolment).**

**2. Students who have taken a leave of absence, dropped out, or been withdrawn from the university will not be requested to return the reduced amount of the tuition and fees. For those who have reentered or readmitted the university, their tuition reduction shall not be taken again if it has been taken in the semesters before their leave of absence or dropping out.**

**(2) For students who have been studying in the university for more than a year with formal enrolment, the scholarship funds will be released on a semester basis and shall be applied each semester. Funds will be disbursed from October to January of the following year (disbursed by the 5<sup>th</sup> of the month) for the 1<sup>st</sup> semester, and from March to June for the 2<sup>nd</sup> semester (disbursed by the 5<sup>th</sup> of the month). The qualifications for application are as follows:**

**1. Students who took at least 9 academic credits last semester; rank within the top 50% of the class (The percentage of class ranking is rounding off to the 1st decimal place); and with a conduct score of 80 or above, will be awarded NTS\$5000 monthly.**

**2. Students who took at least 9 academic credits last semester, rank from the top 51% to top 70% of the class, with a conduct score of 80 or above (The percentage of class ranking is rounding off to the 1st decimal place), will be awarded NTS\$4000 monthly.**

**3. Students who have taken a leave of absence, dropped out, or been withdrawn from the university will not be required to repay the amount received during the semester.**

**However, they will not be awarded the scholarship that has been taken before, after resuming their studies in the university.**

**(3) Students under these situations may not apply:**

**1.Those who have not paid tuition and registration fees in the university**

**2.Those who receive other scholarships from the government**

#### **IV.Procedure for Scholarship Application**

**(1) New international students applying to the university shall submit an application for scholarship to the Office of International Affairs together with their college application. Both applications will be sent to the Admissions Review Committee of the university for review.**

**(2) Students who have been studying in the university for more than a year with formal enrolment shall apply to the Office of International Affairs on or before July 20<sup>th</sup> or February 10<sup>th</sup> each year, and submit the application form (including the letter of consent for scholarship) and last semester's transcript (including class ranking). Students who took a leave of absence due to pregnancy shall attach their application forms together with their transcripts to apply after resuming their studies in the university.**

**V. The review of the scholarship of the international student's scholarship after the second year of schooling shall be carried out by the review committee made up of the Deans of International Affairs, Academic Affairs, and Student Affairs; Director of Accounting and Statistics; as well as the relevant College Deans. The list of awardees will be forwarded to the University's President for approval.**

#### **VI.Revocation of Scholarship**

**(1) Scholarship funds will not be released to students who need to go abroad as exchange students or short-term researchers for the duration of their time abroad. The timeframe for the scholarship may not be extended.**

**(2) After enrolment, except for winter and summer breaks, awarded students who leave school for more than a month will not receive their scholarship fund for that month. Student's scholarship eligibility will be revoked if the release of the scholarship has been suspended for two times.**

**(3) Students' scholarship eligibility will be revoked if they are found to have a full-time job on or off campus, or hold a working permit while they have been receiving the scholarship.**

**VII. Students who receive this scholarship, at the same time, may not accept other scholarships in full amount or scholarship amounts which are greater than this one from outside of the university. Those who have received scholarship other than this one will be requested to pay back the amount already received, and their scholarship will be revoked as well upon verification.**

**VIII. Any matter not covered by these Guidelines shall be handled in accordance with the university's relevant rules and regulations.**

**IX. The Guidelines have been approved by the Administrative Meetings and shall be implemented after approval by the University's President.**