

NCYU Regulations Governing Admission of International Students

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Article 1 The regulations are provided in accordance with Article 6 of the Ministry of Education (MOE) Regulations Regarding International Students Undertaking Studies in Taiwan, R.O.C. and the academic regulations of National Chiayi University (hereafter abbreviated as NCYU).

Article 2 An international student, as provided in this regulation, shall be confined to as an individual who has never held a Republic of China nationality and does not hold a current identity as overseas Chinese students.

Individuals who are not nationals of the Republic of China, have had more than 6 consecutive years of residency overseas and meet the following qualifications are eligible to apply for admission in accordance with the regulation:

1. Individuals who hold Republic of China nationality at the time of application should not have a registered permanent residence of Taiwan.
2. Individuals who formerly held Republic of China nationality and have forfeited it for at least 8 years since the date, on which a revocation was issued from the Ministry of the Interior.
3. Individuals who have never registered to the universities/colleges in Taiwan as an overseas Chinese student, and have not accepted an offer in the current academic year from the University Entrance Committee for Overseas Chinese Students.

Foreign nationals who were selected by a foreign government, organization or educational institution to study in Taiwan and never held a permanent residence of Taiwan are not subject to the limitation as prescribed in the preceding paragraph after the approval of authorized government educational institutions.

The six year period as prescribed in Paragraph 2 shall be calculated from the date of when the semester begins (February 1st or August 1st).

The term “overseas” in the Paragraph 2 refers to countries and regions outside of People’s Republic of China, Hong Kong, and Macau. During the 6 consecutive year period you are not allowed to stay in Taiwan for more than 120 days in a calendar year. The only exceptions to this method of calculation are for those who fulfill one of the following requirements:

1. The overseas Chinese student who has attended overseas youth training courses held by Overseas Chinese Affairs Council or training courses accredited by the designated competent authority in education.
2. The overseas Chinese student who has attended a program offered by Mandarin language centers approved by MOE in universities of Taiwan for a total or combined length of two years.
3. Exchange students that have studied under an exchange for fewer than 2 years.
4. Individuals who have done an internship in Taiwan approved by the designated competent authority and for less than two years in total.

Individuals who once held both foreign and Republic of China nationalities, and applied to renounce the latter one before the MOE Regulations Regarding International Students Undertaking Studies in Taiwan, R.O.C. came into effect on February 1st, 2011 are not subject to

the limitation as prescribed in Paragraph 2 and are eligible to apply for admission in accordance with the original regulation.

The application for admission as prescribed in this regulation shall conform to the semester start date set by NCYU.

Article 3 Individuals of foreign nationality, currently holding a permanent residence status in Hong Kong or Macau, having no history of household registration record in Taiwan, and at the time of application, have had more than 6 consecutive years of residency overseas are eligible to apply for admission in accordance with the regulation.

The “consecutive years of residency” in Paragraph 1 is defined as their staying in Taiwan for less than 120 days per calendar year. The only exceptions to this method of calculation are for those who meet the requirements in Subparagraphs 1-4 of Article 4.

Individuals who are former citizens of Mainland China and hold a foreign nationality, having no history of household registration record in Taiwan, and at the time of application, have had more than 6 consecutive years of residency overseas are eligible to apply for admission in accordance with the regulation.

The “consecutive years of residency” here is defined as their staying in Taiwan for less than 120 days per calendar year. The only exceptions to this method of calculation are for those who meet the requirements in Subparagraphs 1-4 of Article 4.

The six year period as prescribed in the Paragraph 1 and 3 shall be calculated from the date of when the semester begins (February 1st or August 1st).

The term “overseas” in Paragraph 1-4 refers to countries and regions outside of People’s Republic of China, Hong Kong, and Macau.

Article 4 If a student requests admission to a higher degree program after the bachelor’s degree has been conferred at NCYU, the admission shall be handled in accordance with the regulation. Other admission applications shall be handled in a manner identical to that of R.O.C. students.

Article 5 The University’s admission quota for foreign students shall be limited to no more than ten percent of the number of R.O.C. citizens admitted that year. The University is responsible for reporting this information to the MOE for approval.

When the admission quota for R.O.C. citizens is not full, more international students can be accepted for admission.

The admission quota, as prescribed in Paragraph 1, does not include students with a non-degree status.

Article 6 The basic admission requires that applicants have a final graduation grade which is regarded “pass” by the school the applicant graduated from. The main teaching language used at NCYU is Chinese. The intended department or institution of study sets the language proficiency requirement.

Article 7 Applicants should submit all of the documents in the list below during the application acceptance period each year. An acceptance letter will be sent to those who have been

admitted.

Applicants are required to submit the following documents:

1. Two application forms and two recent 2-inch photos (attached)
2. Proof of academic degree:
 - A. Degree attained from a school in People's Republic of China shall be handled in accordance with the degree recognition policy in People's Republic of China
 - B. Degree attained from a school in Hong Kong or Macau shall be handled in accordance with the degree recognition policy in Hong Kong or Macau
 - C. Degree attained from other regions or countries:
 - a. Degree attained from an overseas Taiwan school or Taiwanese children school shall be handled in accordance with the degree recognition policy in Taiwan, R.O.C.
 - b. Degree certificates attained from an overseas school in the regions or countries other than the last two items shall be handled in accordance with "MOE Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education." Degree certificates attained from an overseas school in People's Republic of China shall be certified by consulates or representative offices of People's Republic of China, and verified by the agencies designated or authorized by the Executive Yuan, Taiwan, R.O.C.
3. A transcript including both grades and GPA
4. Two letters of recommendation
5. An autobiography and study plan written in Chinese or English
6. A financial statement issued by financial institutes which shows sufficient financial support for the applicant's entire stay of study (A bank statement showing a balance of about US\$50,000)

If the university has doubt about any documents, the applicant must consent to seek verification from consulates or representative offices of Republic of China, or agencies authorized by Ministry of Foreign Affairs, Taiwan, R.O.C. For certified documents, the university has the right to check validity through the aforementioned offices.

Article 8 International students who have completed their bachelor's degree (or above) in Taiwan and apply for a master's degree program (or above) are required to present the graduation certificate received from such a school when applying for admission to NCYU, and shall not be subject to the restrictions set forth above.

International students who have graduated from schools that enroll foreign residents in Taiwan, or from bilingual programs affiliated with national or private high schools must submit graduation certificates and transcripts for each academic semester to apply for admission to undergraduate studies under Article 7, and are exempt from the rules listed above.

Article 9 Applicants are required to submit formal applications to NCYU. Each applicant can only apply to one department or graduate school institute.

The procedure for evaluation of admission is as follows:

1. Applications submitted should first be collected by the office in charge and then evaluated by the department/institute that students are applying to. At this stage, applicants may be asked to take tests on specialized subjects or language proficiency.

2. The related department or institute needs to submit the evaluation result and application documents to the office in charge for a final-stage evaluation in two weeks.
3. The Foreign Student Admission Evaluation Committee is composed of the Dean of Academic Affairs, deans of the colleges, the head of the related department/institute and the Dean of Student Affairs. The result will be forwarded to the President for approval and then an individual notice of admission will be sent to accepted applicants.

Article 10 If any international student's admission status has been changed due to transfer, suspension, withdrawal, etc, National Chiayi University shall promptly register into the international student data management information system designated by the MOE.

Article 11 Upon the condition that it will not interfere with normal educational activities, NCYU may recruit and accept international students holding R.O.C. alien resident certificates, permanent resident certificates, or studying in international courses accredited by MOE as non-degree seeking students.

Article 12 International students are allowed to register for the first semester of the academic year in which one third of the first semester has not yet passed. International students are allowed to register for the second semester of the academic year in which one third of the first semester has already passed.

Article 13 International graduates who are granted an internship after graduation in Taiwan by the MOE through NCYU may afterwards extend their overseas student status for no more than one year after graduation.

Applying for the initial household registration or registration of moving in Taiwan, or acquire naturalization or restoration of R.O.C. Nationality during their period of study will result in the loss of their status of international students and discontinuation of their student status at the University.

International students who have been dismissed by NCYU or other schools in Taiwan due to failure in conduct grades, academic grades, or being indicted guilty by the Criminal Law, are not eligible to re-apply for international student admission. Violation of this rule will result in immediate cancellation of the applicant's admission or the removal of the applicant's recognized status as a NCYU student.

International students who are currently studying in Taiwan and would like to transfer to NCYU shall present all the documents specified in Paragraph 2 of Article 7 and proof documents of current study, such as transcripts. International students who have been dismissed by a school in Taiwan due to failure in conduct grades or being indicted guilty by the Criminal Law, are not eligible to transfer to the NCYU.

Article 14 Foreign students should submit medical and injury insurance or National Health Insurance documents upon registration. The students without insurance shall pay the insurance fee for an insurance program that NCYU is obliged locate for registered foreign students.

Article 15 To encourage international students to study in Taiwan, schools are allowed to provide scholarships and bursaries. International students of NCYU are allowed to apply for a scholarship in accordance with the NCYU Scholarship Guidelines for Foreign Postgraduate Students.

Article 16 The procedure for international students' postponement of study or returning to study is set according to academic regulations of NCYU.

Article 17 After international students are admitted, they should follow regulations set forth by NCYU regarding their academic progress and conduct.

Article 18 Fee regulations for international students who study in Taiwan are as follows:

1. For international students who were selected by an ROC consulates or representative offices from MOE Taiwan Scholarship Program, the standard fees shall conform to the NCYU regulations of Taiwanese students.
2. For international students who were admitted under the Education Cooperation Framework Agreement, the standard fees shall conform to the regulations of the agreement.
3. For international students who pursue degree study or take non-degree programs, the standard fees shall conform to the announcement of the year for international students, which shall not be lower than that of the private universities at the same level.

International students who were accepted for admission before the MOE Regulations Regarding International Students Undertaking Studies in Taiwan, R.O.C. came to effect on February 1st, 2011 shall follow the original fee regulations.

Article 19 Upon registration, new international students should present proof of insurance which includes both medical and personal accident coverage valid for at least 4 months from the date of their arrival in Taiwan. Those who have been in NCYU should provide the related documents of National Health Insurance.

The aforementioned foreign insurance proof should be certified by the consulates or representative offices of Republic of China, or agencies authorized by Ministry of Foreign Affairs, Taiwan, R.O.C.

Article 20 The office which is in charge of international students' applications, guidance as well as academic aid and evaluation has been established. Related guidance activities will be held every school year.

Article 21 Once international students are confirmed in violation of Employment Services Act, the National Chiayi University shall take legal actions in accordance with relevant regulations.

Article 22 If any international student's admission status has been changed due to suspension, withdrawal, etc, notifications must be sent to the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the local station of National Immigration Agency of the Ministry of Interior, and the Ministry of Education.

Article 23 For students who are taking the CSL programs provided by the university, the National Chiayi University must report their application process, scholarships awarded, management and guidance, missing one fourth of the classes, change or lose of their student status, and notify the authorities concerned as specified in Paragraph 2 of Article 7, Article 10, Article 15, Article 19, Article 20 and Article 22 of this regulation.

Article 24 International students are required to follow the MOE Regulations Regarding International

Students Undertaking Studies in Taiwan and related regulations issued by NCYU if encountering any issue not covered in the above regulations.

Article 25 The regulations herein will take effect after the approval from the University Academic Affairs meeting and the MOE. Any revision of the regulations will follow the same procedure of approval.