Tenure-Track Faculty Position Available

The Department of Foreign Languages at National Chiayi University is seeking one suitable tenure-track assistant/associate/full professor whose employment will start on August 1, 2027.

Job Title: Tenure-track faculty
Rank: Assistant Professor or above
Academic Qualification: Ph.D. degree (in TESOL or related fields)

Qualifications
(Full-time faculty members must meet the following qualifications)

I. Applicants must hold a doctoral degree. Applicants who have not yet received their doctoral diploma must, no later than the completion of the preliminary review by the Department Faculty Evaluation Committee, submit a provisional doctoral degree certificate or an official certification issued by the university's registrar (or equivalent academic affairs office) confirming successful completion of the doctoral dissertation defense.

II. Applicants must satisfy at least one of the following requirements and provide supporting documentation:

(1) At least one year of full-time teaching experience at an accredited college or university, together with at least two academic publications.

(2) At least one year of full-time postdoctoral research experience, together with at least two academic publications.

(3) At least one year of full-time professional experience in an industry related to the English teaching field. "Full-time industry experience" does not include the full-time university teaching experience specified in Item (1) or the full-time postdoctoral research experience specified in Item (2).

(4) Applicants with outstanding achievements in academic or professional fields, either domestically or internationally, may be considered upon submission of clear quantitative or qualitative evidence demonstrating their exceptional accomplishments.

Notes:

① For Items (1) through (3), only professional experience acquired after the conferral of the doctoral degree and before the application deadline will be counted.

② For Items (1) and (2), the required publication(s) may include works published within the three years preceding the award of the doctoral degree through the

application deadline. One of the publications should meet the criteria for a Tier I publication on the Department's approved list (**Appendix 1.**). Applicants seeking appointment at the rank of Associate Professor or above must submit publications completed within the five years preceding the application deadline as the works for academic review.

③ If the representative publication is a co-authored journal article, the applicant must be the first author or corresponding author. If the representative work is a co-authored scholarly book, the applicant's individual contribution must be clearly specified.

III. Applicants must demonstrate the ability to teach courses using English as a Medium of Instruction (EMI). (See **Appendix 2.**)

IV. Applicants who do not hold a doctoral degree from an overseas institution and do not have at least one year of overseas postdoctoral research experience must submit a recognized foreign language proficiency certificate or other supporting documents demonstrating sufficient foreign language proficiency. The minimum proficiency standards and examples of acceptable supporting documentation are provided in **Appendix 3**.

Required Documents

Applicants wishing to be considered for this position must provide the following documents for review.

1. Application form **(Appendix 4**.)
2. English curriculum vitae (CV)
3. English autobiography
4. Photocopies of Doctoral diploma and transcript (one copy each)
   (For degrees obtained abroad, all diplomas, transcripts, and employment certificates must be certified by an ROC embassy, representative office, or authorized institution. Applicants must also provide their entry/exit records issued by the National Immigration Agency.)
5. Complete list of publications and papers (by year) **(Appendix 5)**
6. Two representative works from the past five years (The doctoral dissertation could be included; printed or photocopied)
7. Teaching syllabi for courses the applicant is qualified to teach
8. Statement of future research directions
9. At least two sealed and signed recommendation letters with contact details of the referees (The letters can either be enclosed with the application documents or emailed from the referees to the department.)
10. Other supporting materials for the review process (e.g., documentation of research grants or projects funded by national or international agencies, teaching certificates, proof of teaching experience, or professional licenses)

11. Affidavit regarding whether the prospective employee (or current position holder) has household registration in Mainland China or possesses a Mainland Chinese passport, identity card, residence permit, or residence certificate. **(Appendix 6)**

※ Please arrange all application materials in the order listed above and retain copies for your own records. Submitted materials will not be returned. Applicants who wish to have their application materials returned must enclose a self-addressed stamped envelope.

※ Applications with incomplete documents will not be considered.

Application Deadline:

Please send the above documents or materials as a registered package to the following address by 31 December, 2026. The materials will not be returned unless an envelope and postage are enclosed herewith.

Department of Foreign Languages, National Chiayi University
No. 85, Wenlong Village, Minxiong Township, Chiayi County 621, Taiwan

Please clearly mark on the envelope: “Application for Full-time Faculty Position in “TESOL”

Submission Details:

1. Shortlisted candidates will be invited to attend an interview.
2. Accepted candidates are expected to teach basic English courses, such as English Reading, English Composition and English Oral Expression.
3. The university reserves the right to leave this position unfilled (if there is no suitable applicant).
4. For newly appointed faculty members who do not hold a faculty certificate at the proposed academic rank issued by the Ministry of Education, as well as applicants for appointment at the rank of Associate Professor or above who already hold such a certificate, the University will arrange an external review of their academic publications.

Contact Information

Please contact Ms. Lin for further inquiries.
E-mail：dfl@mail.ncyu.edu.tw
Phone No.：886-5-2068002

Attachment 1

人文藝術學院外國語言學系學術論著分級及給分標準正面表列

99 年 09 月 29 日外語系 99 學年度第 1 學期第 2 次系務會議通過
99 年 09 月 29 日外語系 99 學年度第 2 次系教評會議通過
99 年 10 月 27 日外語系 99 學年度第 1 學期第 3 次系務會議通過
99 年 11 月 2 日外語系 99 學年度第 3 次系教評會議通過
99 年 11 月 3 日外語系 99 學年度第 1 學期第 4 次系務會議通過
99 年 11 月 11 日人文藝術學院 99 學年度第 4 次院教評會議通過
100 年 8 月 18 日外語系 100 學年度第 1 學期第 1 次系務會議通過
100 年 9 月 2 日外語系 100 學年度第 1 次系教評會通過
100 年 10 月 5 日外語系 100 學年度第 1 學期第 4 次系務會議通過
100 年 11 月 25 日外語系 100 學年度第 3 次系教評會議通過
100 年 11 月 30 日外語系 100 學年度第 1 學期第 6 次系務會議通過
100 年 12 月 5 日人文藝術學院第 5 次院教評會議通過
101 年 12 月 26 日外語系 101 學年度第 9 次系務會議通過
102 年 2 月 26 日外語系 101 學年度第 7 次系教評會通過
102 年 3 月 7 日外語系 101 學年度第 2 學期第 1 次系務會議通過
102 年 5 月 20 日人文藝術學院第 10 次院教評會議通過
102 年 8 月 27 日外語系 102 學年度第 1 學期第 1 次系務會議通過
102 年 11 月 25 日外語系 102 學年度第 1 學期第 3 次系教評會議通過
102 年 12 月 4 日外語系 102 學年度第 1 學期第 6 次系務會議通過
102 年 12 月 12 日外語系第 4 次系教評會議修訂通過
102 年 12 月 16 日人文藝術學院 102 學年度第 5 次院教評會議通過
103 年 1 月 15 日外語系 102 學年度第 9 次系務會議修訂通過
103 年 1 月 16 日外語系 102 學年度第 5 次系教評會議修訂通過
106 年 1 月 11 日外語系 105 學年度第 1 學期第 9 次系務會議修訂通過
106 年 1 月 13 日外語系 105 學年度第 3 次系教評會議審議修訂通過
106 年 2 月 22 日外語系 105 學年度第 2 學期第 1 次系務會議修訂通過
106 年 3 月 2 日外語系 105 學年度第 4 次系教評會議修訂通過
106 年 4 月 24 日人文藝術學院 105 學年度第 7 次院教評會議修訂通過
107 年 11 月 21 日外語系 107 學年度第 1 學期第 4 次系務會議修訂通過
107 年 12 月 5 日外語系 107 學年度第 4 次系教評會議修訂通過
107 年 12 月 10 日人文藝術學院 107 學年度第 5 次院教評會議通過
109 年 6 月 23 日外語系 108 學年度第 2 學期第 7 次系務會議修訂通過
109 年 9 月 30 日外語系 109 學年度第 1 次系教評會議修訂通過
109 年 10 月 14 日人文藝術學院 109 學年度第 2 次院教評會議通過

(一) 第一級學術論著 (12 分)

1. SCI、SSCI、A&HCI、EI、LLBA、MLAIB 及 Scopus 期刊
2. TSCI、TSSCI 及 THCI 核心期刊
3. 經匿名審查而出版之專書（具 ISBN）
4. 經匿名審查國際出版之專書專章（具 ISBN）

(二) 第二級學術論著 (9 分)

1. 其它採匿名審查制度之期刊（含國內外英、外語相關系所出版之學報）
2. 專書或專書專章（具 ISBN）
3. 國際研討會論文（全文審查且具 ISBN）

(三) 第三級學術論著 (7 分)

1. 其他研討會論文（摘要審查、全文發表）
2. 其他採匿名審查制度之學報論文

(四) 第四級學術論著 (4 分)

1. 其它無外審制度之學術相關著作（全文發表）

(五) 第五級學術論著 (2 分)

1. 其他文教通訊、會訊之文章等
2. 其他研討會論文發表（例如：口頭發表、壁報發表等）

備註：本學術論著之分級，得依時勢變動，由申請人檢附出版刊物之相關佐證資料，供系教評會議審議。

Attachment 2

English Proficiency Standards for Tenure-Track Faculty Recruitment at National Chiayi University

Indicators of the Ability to Conduct English as a Medium of Instruction (EMI)	1. Hold a doctoral degree from a university in an English-speaking country. 2. Have at least one year of postdoctoral research experience in an English-speaking country. 3. Have at least one year of research experience in an English-speaking country. 4. Have at least one year of experience as a visiting scholar in an English-speaking country. 5. **English Proficiency Certification:** Achieve at least Level B2 (Upper-Intermediate) of the Common European Framework of Reference for Languages (CEFR) on a General English proficiency test, including listening and speaking skills (see the University's English Proficiency Reference Table). 6. Provide supporting documentation demonstrating experience in conducting **English as a Medium of Instruction (EMI)**. 7. Pass the department's faculty evaluation committee interview, including an **English-only presentation (teaching demonstration) and an interview conducted entirely in English**. The entire interview shall be audio- and video-recorded and retained for future reference.

Attachment 3

國立嘉義大學英語檢定考試標準參照表

National Chiayi University English Proficiency Examination Standards Reference Table

歐洲共同架構能力分級 **(CEF)**	全民英檢**(GEPT)**	劍橋大學英語能力認證分級測驗 **(Cambridge Main Suite)**	大學校院英語能力測驗 **(CSEPT)**		托福**(TOEFL)**		國際英語語文測驗 **IELTS**	多益測驗**(TOEIC)**		劍橋領思英語檢測（Linguaskill）	外語能力測驗**(FLPT)**		全民網路英檢 **(NETPAW)**	通用國際英文能力分級檢定 **(G-TELP)**	全球英檢 **(GET)**
			第一級 Level 1	第二級 Level 2	紙筆測驗 (ITP)	網路測驗 (IBT)		舊版 Old Version	新版 New Version		Total Written Test Score	口試 Oral test	基礎級 Basic Test	G-TELP Level 5	A1
									L: 60~105 and R: 60~495 or L: 60~495and R: 60~110						
A2 (基礎級) Waystage	初級 Elementary	Key English Test (KET)	130-169	120-179	337 or above	---	3 or above	350-545	L: 110~270 and R: 115~270 S: 90 and W: 70	120-139	105 -149	S-1+	初級 Elementary	G-TELP Level 4	A2
B1 (進階級) Threshold	中級 Intermediate	Preliminary English Test (PET)	170-240	180-239	460 or above	42 or above	4 or above	550-745	L: 275~395 and R: 275~380 S: 120 and W: 120	140-159	150 -194	S-2	中級 Intermediate	G-TELP Level 3	B1
B2 (高階級) Vantage	**中高級** High-Intermediate	**First Certificate in English (FCE)**	**---**	**240-360**	**543** or above	**72** or above **R:18 L:17 S:20 W:17**	**5.5** or above	**828** or above	**L: 400~485 and R: 385~450 S: 160 and W: 150**	**160-179**	**195 -239**	**S-2+**	**中高級** High-Intermediate	**G-TELP Level 2**	**B2**
C1 (流利級) Effective Operational Proficiency	高級 Advanced	Certificate in Advanced English (CAE)	---	---	627 or above	95 or above	6.5 or above	880-945	L:490~495 and R:455~495 S: 180 and W: 180	180+	240 above	S-3 above	高級 Advanced (N/A)	G-TELP (A score ranging from 75 to 90 or above) Level 1	C1
C2 (精通級) Mastery	優級 Superior	Certificate of Proficiency in English (CPE)	---	---	630 or above	109 or above	8 or above	950-990	---	---	---		專業級 Professional (N/A)	G-TELP (A score of 91 or above) Level 1	C2

Note 1: L = Listening, R = Reading, S = Speaking, W = Writing.

Note 2: According to the resolution passed at the 5th University Faculty Evaluation Committee Meeting of the 2021 Academic Year on April 19, 2022, the criteria for recognizing the "Common European Framework of Reference (CEFR) B2 (Upper-Intermediate Level)" follow the English Proficiency

Examination Standards Reference Table established by the Department of Foreign Languages of National Chiayi University. This table is formulated with reference to the "National Chiayi University Department of Foreign Languages English Proficiency Examination Standards Reference Table."

Note 3: There is no time limit for the validity of English proficiency test results listed in this table.

Note 4: Sources:

GEPT / College Student English Proficiency Test / Foreign Language Proficiency Test：https://www.lttc.ntu.edu.tw/CEFRbyLTTC_tests.htm

TOEIC Test Series：https://www.toeic.com.tw/Upload/att/2020-10/20201023092300218708 2752.pdf

TOEFL：http://www.toefl.com.tw/new-pdf/CEFR%20TOEFL_20160127.pdf

IELTS：https://www.ielts.org/about-ielts/ielts-in-cefr-scale

Linguaskill：https://www.lsenglish.com.tw/test_cefr.php

Attachment 4

Application Form for Tenure-Track Faculty Position
Department of Foreign Languages
National Chiayi University
國立嘉義大學外國語言學系徵聘專任教師申請表

Name／姓名		**Date of Birth／出生年月**	(Month/Year)／年/月	**Photograph／相片**
Nationality／國籍				
E-mail				
Phone No.／電話				
Address／地址				
Present position／現職				
Education(Including university, department, and from-to dates)／學歷【含校、系所及起迄年月】	PhD/博士： MA/碩士： BA/學士：			
Work Experience (Including three major positions with from-to dates)／經歷【選填三項重要經歷】【含起迄年月】	1. 2. 3.			
Academic Specialties／學術專長	1. 2. 3.			

Dissertation/ Thesis Titles／學位論文名稱	
Faculty Certificate ／教師證書	（**Faculty certificate certification issued by MOE／教育部核發大學教師證書**） ☐ Professor / 教授 ☐ Associate Professor / 副教授 ☐ Assistant Professor / 助理教授 ☐ Lecturer / 講師 ☐ None/ 無

Attachment 5

The List of Publications National Chiayi University			
Name of the Applicant		Recruiting Department	
Categories of Positions	☐ Full-Time, Tenure-Track (go to 2.1) ☐ Full-Time, Contract (go to 2.1) ☐ Part-Time (go to 2.2)	Rank for this application	
2.1. Full-Time Position			
Current Position		Date served in the current position	
Duration for the current position	Year Date (no need to fill in)		
2.2 Part-Time Position			
Current Position	☐ Full-Time faculty in other colleges ☐ Part-Time faculty ☐ Other: _____	Date served in the current position	
First date served in our college	Year Date (if no, no need to fill in)	Duration for the current position	Year Date (if no, no need to fill in)

A. Education

Academic Degrees	Names of the Universities	Departments	Year and Month of Study
Ph.D.			From Month Year To Month Year
Master			From Month Year To Month Year
Bachelor			From Month Year To Month Year

B. Thesis and Dissertation

Academic Degrees	Title of a Thesis/Dissertation	Name of the Advisor

Ph.D.		
Master		

C. Academic Positions and Representative works

Title of works	Month (M) & Year (Y)	Academic Positions	Pass or Not
	M Y		☐Yes ☐No
	M Y		☐Yes ☐No
	M Y		☐Yes ☐No

D. Representative work

No.	Name	Publication			Type (※ please check one)
1					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper
	☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship			☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship	
State the Signifi-cance or contri-					

bution of this work	

E. Other Publications

No.	Name	Publication			Type (※ please check one)
1					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	☐ Publication date ☐ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship			Month Year	
No.	Name	Publication			Type (※ please check one)
2					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please	Name of a monograph, a	Volume & Issue	□ Publication date	Notes (※ Please indicate ISBN or ISSN for a monograph or a

	check one and complete the information)	book or a journal paper		□ Accepted date (※ check one)	book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship			Month Year	
No.	Name	Publication			Type (※ please check one)
3					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	□ Publication date □ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship			Month Year	
No.	Name	Publication			Type (※please check one)
4					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	□ Publication date □ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	☐ Co-authorship ☐ First author ☐ Corresponding author			Month Year	

	☐ Not co-authorship				
No.	Name	Publication			Type (※ please check one)
5					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	☐ Publication date ☐ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	☐ Co-authorship ☐ First author ☐ Corresponding author ☐ Not co-authorship			Month Year	
No.	Name	Publication			Type (※ please check one)
6					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation
	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	☐ Publication date ☐ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	□ Co-authorship □ First author □ Corresponding author □ Not co-authorship			Month Year	
No.	Name	Publication			Type (※ please check one)
7					☐ A monograph published ☐ A book chapter published ☐ A journal paper published ☐ A conference paper published ☐ A Dissertation

	Co-Authorship (※ please check one and complete the information)	Name of a monograph, a book or a journal paper	Volume & Issue	☐ Publication date ☐ Accepted date (※ check one)	Notes (※ Please indicate ISBN or ISSN for a monograph or a book; indicate the index, e.g., SCI, EI, SSCI for a journal paper)
	□ Co-authorship □ First author □ Corresponding author □ Not co-authorship			Month Year	

(If the table is not enough, add columns on your own)

Applicant (Signature): Year Month Date

Attachment 6

擬任（現職）人員在中國大陸設有戶籍、領用中國大陸護照、身分證、定居證或居住證情形具結書

114.10.1版，115.1.1實施

茲就本人在中國大陸設有戶籍、領用中國大陸護照、身分證、定居證或居住證情形具結如下，如有不實，願負法律責任：

一、是否在中國大陸設有戶籍、領用中國大陸護照、身分證、定居證情形(如未填寫或拒絕填寫，將無法進用、送審、締約、換約或核派)：

□本人沒有在中國大陸設有戶籍、領用中國大陸護照、身分證、定居證。

□本人在中國大陸設有戶籍，領用中國大陸護照、身分證、定居證：（請接續勾選以下選項，可複選）

□有中國大陸戶籍及身分證。

□有中國大陸護照。

□有中國大陸定居證。

二、是否領用中國大陸「居住證」及處理情形(如未填寫或拒絕填寫，應由各用人機關造冊列管)：

(一) 領用情形

□從來沒有領用。(勾選此項者以下免填)

□曾經領用（證號＿＿＿＿＿＿）【已遺失者免填證號】取得時間：＿＿＿＿＿年＿＿＿月＿＿＿日；取得原因：＿＿＿＿＿＿＿＿＿＿＿＿

(二) 處理情形

□該證件已失效(有效期限至＿＿＿＿年＿＿＿月＿＿＿日止)，本人承諾日後不再向中國大陸領用居住證。

□該證件已遺失，本人承諾日後不再向中國大陸領用居住證。

□該證件已剪角並由服務機關(構)學校收繳留存，本人承諾日後不再向中國大陸領用居住證。

□其他(請簡要說明)：＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿＿

具結人：

國民身分證統一編號：

服務機關（構）學校：

擬任職務（現職)：

職務所列官等職等（無者免填)：

（官階資位級別）

中 華 民 國　　年　　月　　日

備註：

一、請具結人依實際情形分別於具結書□欄內打「✓」。

二、辦理依據：

（二）臺灣地區與大陸地區人民關係條例相關規定:

1. 第9條之1規定：臺灣地區人民不得在大陸地區設有戶籍或領用大陸地區護照。違反上述規定在大陸地區設有戶籍或領用大陸地區護照者，除經有關機關認有特殊考量必要外，喪失臺灣地區人民身分及其在臺灣地區選舉、罷免、創制、複決、擔任軍職、公職及其他以在臺灣地區設有戶籍所衍生相關權利，並由戶政機關註銷其臺灣地區之戶籍登記。
2. 第21條第1項：大陸地區人民經許可進入臺灣地區者，除法律另有規定外，非在臺灣地區設有戶籍滿10年，不得登記為公職候選人、擔任公教或公營事業機關（構）人員及組織政黨；非在臺灣地區設有戶籍滿20年，不得擔任情報機關（構）人員，或國防機關（構）之下列人員：①志願役軍官、士官及士兵。②義務役軍官及士官。③文職、教職及國軍聘雇人員。

（三）大陸委員會114年4月16日陸法字第1140400361號令：臺灣人民領有中共居民身分證或定居證，均屬違反臺灣地區與大陸地區人民關係條例第9條之1規定。

（四）行政院秘書長114年5月19日院臺法長字第1140610014、1140610014A 號函：禁止現職軍公教人員申領持用中國大陸居住證，倘現職軍公教人員違反規定申領持用居住證，亦未於服務機關(構)學校清查據實以告，經發現後應由各用人機關(構)學校，本於權責予以適當處置。

（五）大陸委員會114年8月12日陸法字第1140400971號函：軍公教人員常態化、制度化查核機制於115年1月1日正式施行；各用人機關（構）學校應依「常態化、制度化查核人員範圍表」辦理相關查核作業。

三、行政院大陸委員會105年10月27日陸法字第1059909480號函：關於各機關(構)、學校之臨時人員（按：現有約用人員），非屬臺灣地區與大陸地區人民關係條例第21條之規範範圍，不受在臺灣設有戶籍滿10年之限制；惟各用人機關(構)、學校於進用相關人員時，仍應遵守其他有關法令規定，並應審酌其機關性質及工作內容，審慎考量評估是否適宜進用。

四、所指「領用」包含申領（換領、補領）、持用各種中國大陸相關身分證件。

五、所領用之中國大陸居住證已失效者，無需由所服務機關(構)學校收繳留存。