國 立 嘉 義 大 學
NATIONAL CHIAYI UNIVERSITY
APPLICATION FOR CREDIT TRANSFER

申請日期：_____/_____/_____ 系所：_____ 年級：_____ 學號：_____ 申請人姓名：_____

Date of Application month day year Name of Department Year Student ID No. Name of Applicant

原校所修課程 Course Completed in Previous Institute			轉入學系(所)規定課程學分 Course Required by The Current Department/Graduate Institute		擬承認學分 No. of Credits Transferable	承認學分單位系（所）主任簽章 Signature of Department /Graduate Institute Director	在必修選修或通識課程請（✓）註明 Please check(✓)to specify the course status		
科目 Course Title	成績 Grade	及格學分 No. of Credits	科目 Course Title	應修學分 No. of Credits			必修 Required	選修 Elective	通識 General Education

本承認表計___頁，總計承認_____學分

This application from amounts to ____pages. A total of _____ are transferable.

注意事項

Notes：

1.申請期限：申請抵免學分應於入學或轉系通過之當學期註冊日(以行事曆為準)截止起一個月內提出，逾期者視為自動放棄。

Deadline of Application：The application for credit transfer must be completed within one month from the first enrollment in the current department. All relevant dates refer to the University calendar.

2.抵免學分之審核，通識、體育及軍訓科目，應由通識教育中心、體育室及軍訓室，分別負責審核，并由教務處複核。

The credit transfer for general education, physical education and military training courses should be reviewed respectively by the General Education Center, Department of Physical Education and the Military Training Office. The results are further reviewed by the Registrar’s Office.

3.本表填妥後，須隨同轉學證明書（或歷年成績單）一併送請學系（所）審核。

The completed application form and a certificate of school transfer (or transcript of the previous school) should be submitted to the department for review.

4.其餘相關條文請參閱「本校抵免學分辦法」辦理。

Please refer to The NCYU Regulations of Credit Transfer for other relevant rules.